



**CITY OF WELDON SPRING
BOARD OF ALDERMEN WORK SESSION
ON THUESDAY, AUGUST 25, 2022, AT 6:00 P.M.
WELDON SPRING CITY HALL
5401 INDEPENDENCE ROAD
WELDON SPRING, MISSOURI 63304**

******TENTATIVE AGENDA******

A NOTICE IS HEREBY GIVEN that the Regular Board of Aldermen Meeting will be in person at 5401 Independence Road Weldon Spring, Missouri, 63304. Also, the public can attend virtually by video-conference and/or audio-conference call, you may attend the meeting on a desktop, laptop, mobile device, or telephone by following the highlighted instructions below.

Link to join Zoom Video-Conference Meeting:

<https://us02web.zoom.us/j/85665879998?pwd=Uk5weFl2cEhNM3ZsZUpLbStoSElzdz09>

**Meeting ID: 856 6587 9998
Password: WS.BOA**

Or by telephone dial: 1-312-626-6799

**Meeting ID: 856 6587 9998
Password: 225258**

PAGE 1 OF 2

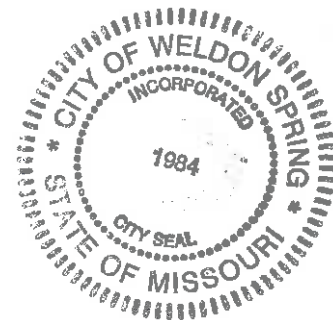
posted at 5401 Independence Road on 8-23-22 at 4:20pm by Lee C. [Signature]



******WORK SESSION AGENDA 08/25/22 at 6:00 PM******

- 1. CALL TO ORDER**
- 2. ROLL CALL and DETERMINATION OF A QUORUM**
 - A. Ald. Baker _____ Ald. Kolb _____
 - Ald. Clutter _____ Ald. Martiszus _____
 - Ald. Conley _____ Ald. Yeager _____
- 3. NEW DISCUSSION**
 - A. FY 2023 Budget Review & Discussion – Ald. Clutter
 1. ARPA Funded Activities for 2023
- 4. OTHER DISCUSSION**
- 5. ADJOURN WORK SESSION _____**

***** No votes are to be taken at a Work Session.**



PAGE 2 OF 2

This notice was posted at 5401 Independence Road on 8-23-22 at 4:00PM by W C Harsh.



**CITY OF WELDON SPRING
BOARD OF ALDERMEN REGULAR MEETING
ON THURSDAY, AUGUST 25, 2022, AT 7:30 P.M.
WELDON SPRING CITY HALL
5401 INDEPENDENCE ROAD
WELDON SPRING, MISSOURI 63304**

******TENTATIVE AGENDA******

A NOTICE IS HEREBY GIVEN that the Regular Board of Aldermen Meeting will be in person at 5401 Independence Road Weldon Spring, Missouri, 63304. Also, the public can attend virtually by video-conference and/or audio-conference call, you may attend the meeting on a desktop, laptop, mobile device, or telephone by following the highlighted instructions below.

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PAGE 1 OF 2

This notice was posted at 5401 Independence Road on 8-23-22 at 4:00pm by [Signature]

****BOARD OF ALDERMEN REGULAR AGENDA – 08/25/22 at 7:30 PM****

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL and DETERMINATION OF A QUORUM

A. Ald. Baker	_____	Ald. Kolb	_____
Ald. Clutter	_____	Ald. Martiszus	_____
Ald. Conley	_____	Ald. Yeager	_____

4. PRESENTATION

A. Deana Dothage, MU Extension Center County Engagement Specialist (Informational)

5. CITIZENS COMMENTS (Citizens that would like to address the Board should fill out a comment card and remit to the City Clerk. Comments should be limited to three minutes.)

6. APPROVAL OF MINUTES

A. August 25, 2022 – Regular Board Meeting Minutes

7. CITY TREASURER REPORT

A. Paid Bills to be Approved (August 3, 2022 – August 18, 2022)

B. Paid Credit Card Bills (June 2022)

8. UNFINISHED BUSINESS

A. Resolution Adopting a Business Attraction & Retention Policy – **Ald. Yeager**

B. Development Plan for future Pocket Park (Lot C) along Siedentop Rd. – **Ald. Martiszus**

9. NEW BUSINESS

A. An Ordinance Adopting the Budget for Fiscal Year 2023 for the City of Weldon Spring, Missouri, and Matters Relating Thereto – **Ald. Clutter**

B. An Ordinance Repealing Ordinance 19-14 of the City of Weldon Spring, Missouri, and Enacting an Updated Videoconference Meeting Policy for Public Meeting – **Ald. Baker**

C. Newsletter Approval Procedure Discussion– **Ald. Clutter**

D. Finalizing the City of Weldon Spring Mission & Vision Statement– **Ald. Martiszus**

10. REPORTS & COMMITTEES

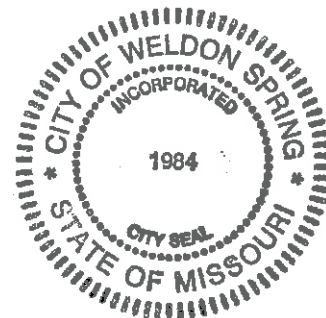
A. Architectural Review Commission (ARC) – **Ald. Clutter**

B. City Administrator Report – **City Administrator**

11. RECEIPTS & COMMUNICATIONS

12. ADJOURNMENT

PAGE 2 OF 2



This notice was posted at 5401 Independence Road on 8-23-22 at 4:00pm by W.C. Clutter.

8 August 2022

Subject: Completion of Pathway to Willow Lake Subdivision

Attention: Mayor Donald Lickliger and Board of Alderman

As our elected representatives we want to bring to your attention a matter of some concern and importance to the residents of Willow Lake Subdivision. During our Homeowner's Association meeting on 28 July 2022, we met with City Administrator Michael Padella and one topic was on everyone's mind. That topic is the lack of a safe paved trail/pathway from our subdivision connecting to the paved pathway at Grey Oaks and the rest of Weldon Spring.

We were canvassed by alderman in prior years where we expressed our desire and need to have this pathway completed and we were assured that it could be done. This improvement has not been acted on and after meeting with Mr. Padella it appears this needed project is not on anyone's priority list except our residents.

Every resident in this subdivision has one or more dogs, several have golf carts and we have young children living on our street. For us to enjoy our community at large we must put our safety and life at risk to walk on a busy roadway (Wolfrum Rd). Several of our neighbors recounted close calls for them and their pets in good weather and it is virtually impassable and more treacherous in bad weather.

We understand we are small subdivision but when safety is involved size should not be a priority or a determining factor. As our representatives we strongly ask that you represent our needs at any upcoming budgeting and planning meetings. Furthermore, we request you keep our HOA President Dave Knes informed of the progress of this needed improvement.

Sincerely,

Residents of Willow Lake

cc. Michael Padella

CITY OF WELDON SPRING
REGULAR MEETING OF THE BOARD OF ALDERMEN
AUGUST 9, 2022

CALL TO ORDER: The regular meeting of the Board of Aldermen of the City of Weldon Spring was held on Tuesday, August 9, 2022, at approximately 7:30 PM. The meeting was held at the Weldon Spring City Hall, which is located at 5401 Independence Road. Mayor Donald Lickliger called the meeting to order at 7:30 PM.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

ROLL CALL AND DETERMINATION OF QUORUM: On a roll call, the following members were present:

Ward 1:		Alderman Yeager
Ward 2:	Alderman Conley	Alderman Kolb
Ward 3:	Alderman Martiszus*	Alderman Baker

Alderman Martiszus joined the meeting at 7:35 PM in person. A quorum was declared.

PUBLIC COMMENTS

There were no public comments at this time.

MINUTES

July 28, 2022, Board Meeting Minutes – Alderman Kolb moved to approve the minutes from July 28, 2022, regular meeting as written. The motion was seconded by Alderman Baker. **Motion carried** with 4 ayes. Alderman Martiszus was not present for the vote.

TREASURER'S REPORT

Alderman Kolb made a motion to accept the Treasurer's packet of paid bills from July 22, 2022, to August 2, 2022. The motion was seconded by Alderman Baker. **Motion carried** with 4 ayes. Alderman Martiszus was not present for the vote.

UNFINISHED BUSINESS:

There was no new business at this time.

NEW BUSINESS:

A Resolution of the City of Weldon Spring, Missouri, Adopting a Business Attraction & Retention Policy: Alderman Yeager made motion to take A Resolution the City of Weldon Spring, Missouri, Adopting a Business Attraction & Retention Policy off the table for discussion. The motion was seconded by Alderman Baker. **Motion carried.**

Alderman Yeager thought it would be good idea to be proactive and put parameters in place to give some sort of guidance when developers approach the City. He added that this is a policy for staff to have initial discussions, but any final decision is still subject to Board approval.

Mayor Licklider indicated to the Board that there is a local business looking to relocate to St. Louis County and the other taxing districts, within the county, would lose a substantial amount of tax revenue if this company decides to leave the St. Charles County. A brief discussion how Chapter 100 Bonds works took place.

Alderman Kolb asked how much the City would lose in franchise fees if this business relocates. Mr. Hanks (City Clerk) indicated that this is confidential information, but he indicated that it would be a substantial amount of tax revenue.

Alderman Yeager reminded everyone that this is just a procedure for the Staff to have the discussion and any final approval would require Board approval. He asked for this resolution to remain on the table so Alderman Clutter could give his opinion on this resolution at the next Board meeting.

Resolution 08-09-22-A - A Resolution of the City of Weldon Spring, Missouri, Formally Requesting the Establishment of an Advanced Industrial Manufacturing Zone Designation for the Purpose of Promoting Economic Development: Alderman Yeager made a motion to approve Resolution 08-09-22-A, seconded by Alderman Martiszus. **Motion carried** with 5 ayes.

Mr. Padella (City Administration) will present this Resolution to the St. Charles County Port Authority at their meeting on August 11, 2022.

Resolution 08-09-22-B - A Resolution of the City of Weldon Spring, Missouri, Formally Adopting the Weldon Spring Parks & Greenways Master Plan: Alderman Martiszus made a motion to approve Resolution 08-09-22-B with one amended change, which was to add the words “as a general guide” after the words “Exhibit A.” The motion was seconded by Alderman Yeager. **Motion carried** with 5 ayes.

Development Plan for future Pocket Park (Lot C) along Siedentop Road: Alderman Martiszus summarized a memo, created by City Staff, which outlined the recommendations made by the Parks & Recreation Advisory Committee (PRAC) at their meeting on August 8, 2022, as well as a summary of the survey results from the citizens. Alderman Martiszus stated the recommendations for the pocket park (Lot C) included pickle ball courts, picnic tables, a pavilion, restrooms, and a play space with a no wildflower meadow. A brief discussion took place about safety, the survey results, and pickleball courts took place.

I-64 High Tech Corridor Public Sanitary Sewer Discussion: Mr. Padella (City Administrator) talked about the information from the Board packet, which was an email from Duckett Creek Sanitary District and map detailing a long-term solution for the sewer issue in the I-64 Corridor. A brief discussion about having an engineer feasibility study conducted so the City would have an idea of the challenges.

REPORTS AND COMMITTEES:

Parks & Recreation Advisory Committee (PRAC) Report: Alderman Martiszus stated that he is proposing a future joint Work Session between the PRAC Committee and the Board. He reminded the Board of upcoming events, such as the Trunk-R-Treat/Movie Night on October 29th and the Winter Chill Down on December 10. Also, Alderman Martiszus stated that Nick Baldecchi, the Committee Chairman, is resigning because his family is moving out of state.

Planning & Zoning Commission: Alderman Martiszus stated that the next Planning & Zoning meeting is on September 12, 2022. He expects the final development plan for New Perspective of

Weldon Spring will be on the agenda. Mayor Licklider mentioned that the City staff is currently reviewing an amended site plan application for a proposed car wash.

City Administrator Report: The City Administrator Report was submitted to the Board prior to the meeting.

Since the City never received the Performance Bond from St. Louis Sealing & Striping (the low bidder for the 2022 Walking Trail Maintenance) after multiple requests, the City staff has repealed the award of the contract. Aldermen Baker made a motion to award the 2022 Walking Trail Maintenance contract, which is the 2nd lowest bid, to E. Meier Construction for \$11,525. The motion was seconded by Alderman Yeager. **Motion carried** with 5 ayes.

Mr. Padella told the Board that he is prepared to informally solicit three firms for appraiser services as part of the development process for New Perspective of Weldon Springs. Alderman Martiszus requested the City disqualify the appraiser that did the appraisal for one acre in connection with the Vanguard group providing money in place of land because he felt the appraisal did not represent the current market value of land in the immediate area. A brief discussion took place.

September 13th Regular BOA Meeting: Due to quorum issues, the Board decided to reschedule the September 13, 2022, Board meeting to September 15, 2022.

Work Session Schedule: The Board has scheduled a Work Session for 6:30 PM on August 25, 2022, to review the FY 2023 Budget.

Mayor Licklider informed the Board Tom McCarty has rescinded his resignation and agreed to be an alternate member for the Architectural Review Commission (ARC).

RECEIPTS & COMMUNICATIONS:

Alderman Kolb requested that the Board should reconsider the idea of a walking trail connecting the Willow Lakes subdivision to the current walking trail network.

Aldermen Baker requested that some revisions might need to be made to the videoconferencing policy because there are some minor issues that needs clarification.

ADJOURNMENT:

Alderman Kolb moved to adjourn the meeting at 9:08 PM and Alderman Martiszus seconded the motion. **Motion carried** with 6 ayes.

Respectfully submitted,

William C. Hanks
City Clerk

**PAID BILLS TO BE APPROVED
AUGUST 3, 2022 -- AUGUST 18, 2022**

Checks are dated 7/22/22 thru 8/16/22

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
25TH DAY OF AUGUST, 2022 _____, MAYOR

8/3/22 TO 8/18/2022	ACCTS PAYABLE -- CLAIMS REPORT				
VENDOR	REFERENCE	GL ACCT NO	AMOUNT	CHECK #	
BILL SCHNELL	MILEAGE REIMB	10-10-5202	\$ 6.25	51129432	
BUILDINGSTARS OPERATIONS INC	MONTHLY HOUSEKEEPING	20-20-5244	\$ 240.00	51129428	
CENTRAL BANK OF ST LOUIS	BANK SVC FEES	10-10-5216	\$ 434.54	51129429	
CHESTERFIELD FENCE & DECK CO	FINAL PYMT/FENCE REPAIR	10-10-4815	\$ 554.50	9522	
CLAUDE C KNIGHT	MUNI COURT JUDGE	10-10-5303	\$ 300.00	16611	
CUIVRE RIVER ELECTRIC	MONTHLY ELECTRIC	20-20-5253	\$ 227.30	51129436	
CUIVRE RIVER ELECTRIC	MONTHLY ELECTRIC	20-20-5253	\$ 184.60	51129437	
CUIVRE RIVER ELECTRIC	MONTHLY ELECTRIC	20-20-5253	\$ 31.65	51129438	
CUIVRE RIVER ELECTRIC	MONTHLY ELECTRIC	20-20-5253	\$ 33.00	51129439	
DUCKETT CREEK SANITARY DISTRICT	QTR SEWER FEE	20-20-5250	\$ 65.25	51129434	
ELLIOTT DATA SYSTEMS INC	BADGEPASS SOFTWARE/RECURRING	10-10-5324	\$ 340.00	9519	
EVANS FACILITY CONSULTANT	CHAIR REPAIRS / 2 NEW CHAIRS	10-10-5560	\$ 975.00	9521	
GRAPHIC ENTERPRISES, INC	TONER CARTRIDGES (6) 2 INVOICES	10-10-5243	\$ 547.90	9524	
INCREDIBLE ENGRAVINGS	NAME PLATE	10-10-5243	\$ 22.58	9516	
KEVIN CARROLL	BRUSH HOGGING SIEDENTOP RD	20-20-5450	\$ 300.00	9518	
LASHLY & BAER, P.C.	MUNI PROSECUTING ATTY	10-10-5304	\$ 800.00	9523	
MISSOURI DEPT OF REVENUE	CRIME VICTIM COURT FEES JUNE 22	10-02-2511	\$ 33.76	16612	
MISSOURI DEPT OF REVENUE	CRIME VICTIM COURT FEES JULY 22	10-02-2511	\$ 75.43	16615	
MO DEPT OF PUBLIC SAFETY	POLICE TRAINING/COURT FEES JUNE 22	10-02-2521	\$ 6.00	16613	
MO DEPT OF PUBLIC SAFETY	POLICE TRAINING/COURT FEES JULY 22	10-02-2521	\$ 11.00	16616	
MOCCFOA EASTERN DIVISION	MONTHLY LUNCHEON MTG	10-10-5201	\$ 16.00	16617	
MUNIWEB	WEBSITE HOSTING	10-10-5210	\$ 216.00	51129427	
SCC GOVT - FINANCE DEPT	ANIMAL CONTROL AGREEMENT 22	10-10-5275	\$ 7,345.76	16614	
ST CHARLES IT	IT SERVICES	10-10-5325	\$ 637.50	9517	
SURECUT SOLUTIONS	ROW MOWING	22-22-5265	\$ 2,520.00	9525	
ULINE	DOGI BAGS / PARKS / TRAILS	20-20-5243	\$ 451.00	51129435	
UNITED HEALTHCARE	EMPLOYEE HEALTH INS - EMPLOYEE PORTION	10-02-2110	\$ 815.79	519526	
UNITED HEALTHCARE	EMPLOYEE HEALTH INS-- CITY PORTION	10-10-5132	\$ 4,299.24	519526	
WEX BANK	FLEET GAS CARD	20-20-5237	\$ 349.90	9520	
Accounts Payable Total			\$ 21,839.95		

PAID CREDIT CARD BILLS TO BE APPROVED
Jul-22

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
25TH DAY OF AUGUST, 2022 _____ MAYOR

Mastercard											
22-Jul											
Account #	Account Description	HOWIE	MICHAEL MITCHELL	BILL	LAURA	CHRIS	TOTAL				
10.10.5201	Meals & Travel										
10.10.5243	City Hall Office Supplies		48.42	291.18			\$ 339.60				
10.10.5324	Consultant - Software			8.27			\$ 8.27				
20.20.5220	Kids Fish Derby	84.57	21.66				\$ 74.65				
20.20.5233	Bldg - Repairs/Maint						\$ 226.66				
20.20.5237	Park Equipment-Repairs/Maint	33.96					\$ 73.94				
20-20-5243	Parks General Supplies	645.86					\$ 33.96				
20.20.5550	Non-Capital Purchase - Landscaping		935.45				\$ 645.86				
20.20.5563	Non-Capital Equip Park						\$ 935.45				
Total		764.39	957.11	299.45			\$ 318.75				\$ 2,657.14

Ln	St	Description	General Ledger Account	Amount	Dist	1099	Jml
1	P	PARK VOLUNTEERS SNACKS	10-10-5201	48.42	10		4763
2	P	LODGING ALDERMAN CONFERENCE	10-10-5201	291.18	10		4763
3	P	COPY DEED NEW PERSPECTIVE	10-10-5243	8.27	10		4763
4	P	SOFTWARE LICENSES-RECURRING	10-10-5324	74.65	10		4763
5	P	KIDS FISH DERBY SUPPLIES	20-20-5220	226.66	20		4763
6	P	SPRINKLER/TRAILER BALL HITCH	20-20-5237	33.96	20		4763
7	P	EMPLOYEE CREDIT CARD EXPENSE	20-20-5243	645.86	20		4763
8	P	FLOWERS/PARK LANDSCAPING	20-20-5550	935.45	20		4763
9	P	TOOLS/VOLUNTEERS/PARK LANDS	20-20-5563	318.75	20		4763
10	P	DOOR HANDLE/SCREWDRIVER SET	20-20-5233	73.94	20		4763

ENTERED
E0815222

PAID
JUL 22 2021
By 5129426

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF WELDON SPRING, MISSOURI,
ADOPTING A BUSINESS ATTRACTION & RETENTION POLICY**

WHEREAS, the City of Weldon Spring believes that pursuing quality economic development activities will aid in attraction, expansion, and retention of business investment that will benefit the entire community; and

WHEREAS, the City of Weldon Spring desires to increase the commercial tax base to preserve and enhance the City's fiscal stability and diversification, thus ensuring the City's ability to continue to provide its residents' a premier community with excellent quality of life; and

WHEREAS, the Board of Aldermen wishes to adopt a business attraction and retention policy, herein attached as Exhibit A, that provides guidance and quantifies targeted goals which will aid with the City's economic development efforts and priorities

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Aldermen of the City of Weldon Spring, Missouri, that it hereby authorizes the adoption of the City of Weldon Spring Business Attraction & Retention Policy.

Read and adopted this _____ day of _____, 2022

Donald D. Lickliger, Mayor

Attest:

William C. Hanks, City Clerk



Business Attraction & Retention Policy Exhibit A

Resolution # _____ Approved: (Date)

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POLICY INTRODUCTION

The City of Weldon Spring is dedicated to achieving the highest quality of development, infrastructure, and quality of life for its citizens. These goals are met, in part, through the enhancement and expansion of the local economy. Because of the inherent competition between localities for new businesses and jobs, the City recognizes that incentives are sometimes necessary to allow a community to reach its full economic potential.

The purpose of this policy is to establish standards and guidelines that will govern the granting of financial incentives to facilitate economic growth. These guidelines are predicated on the belief that the City has an interest in taking positive action to maximize its long-term financial capacity while responding to the service demands of both new and existing development without placing a disproportionate tax burden on homeowners. Economic development incentives, if used carefully, can help maintain and build employment opportunities, capital investment, and increase the tax base for the City and other taxing districts.

The decision to grant incentives will be based on a “case by case” review of each incentive application and offered only upon a clear demonstration of substantial and significant public benefit. Accordingly, the City of Weldon Spring Board of Aldermen (hereon referred to as City Board) is under no obligation to approve any requested incentive and reserves the right to deviate from the policies and criteria contained herein under its sole discretion when deemed to be in the best interest of the City.

The City of Weldon Spring may offer economic development incentives in the following category:

- **Property tax abatement** – Tax abatement is offered through a variety of programs geared to creating jobs, increase private investment, and encourage redevelopment. Typically, the development continues to pay taxes on land and improvements based on their value prior to the new investment. All or a portion of the incremental increase in property taxes is abated for a set period of time. This incentive is sometimes referred to as Chapter 100 (Industrial Development Bonds).

These incentives are discretionary but as long as a project proposal/plan meets the eligible requirements the City commits to the overall intent of creating a business-friendly environment.

General Policies

1. It is the policy of the City of Weldon Spring to consider the judicious use of incentives for projects which demonstrate a substantial and significant public benefit by constructing public improvements in support of developments that will, by creating new jobs and retaining existing employment; eliminate blight, strengthen the employment and economic base of the City, increase property values and tax revenues, reduce poverty, create economic stability, upgrade older neighborhoods, facilitate self-sufficiency, and implement the City’s Comprehensive Plan and economic development strategy.

2. Developers are encouraged to discuss their projects with staff prior to filing any applications for incentives.
3. The City strongly encourages developers to meet with taxing jurisdictions that will be affected by the incentive.
4. All requests for incentives (except within currently established incentive districts) will be discretionary by the Weldon Spring City Board on a case-by-case basis. Such incentives will be subject to a "but for" test. There must be a finding by the City Board that the project would not occur, or would only occur at a significantly smaller scale, or will not be financially feasible or stable, or that public benefit will not occur if the incentive is not provided. Discretionary incentives will only be granted to those projects that would not otherwise occur if incentives were not provided, unless the City Board finds there to be an overriding public benefit or a reduction in costs that would otherwise be paid by the City.
5. Discretionary incentives will be granted only at the level necessary to make the project financially feasible and the amount of the incentive shall not exceed the amount of investment from the developer.
6. Taxes will not be reduced below the base year, as established by the individual redevelopment plans, after an incentive is approved.
7. The City will not waive City permit, development, or incentive fees unless as part of a City Board separately approved incentive program and subsequent council case by case approval.
8. All projects receiving incentives must be consistent with the City's Comprehensive Plan and must comply with all applicable City zoning and building codes.
9. Since each project is unique, every proposal will be evaluated under the City's Policies on its individual merit and overall contribution to the local economy and the City's goals.
10. The City shall not serve as the administrator and/or manager of any approved incentive and/or district and all such reporting, filing of taxes, or other necessary documentation required by Federal and State law shall be the responsibility of the Owner/Board of the project.
11. The City shall require periodic reporting evidencing compliance with the requirements of the program and measuring the economic benefit to the City and the region.
12. The City shall require the Developer/Applicant to utilize a City approved professional service provider and/or law firm to take all steps necessary in creating any special taxing district and will not assume any of the responsibilities/costs associated with the creation of such districts.

Economic Development Incentive Costs

The use of economic development incentives may require substantial staff commitment and usually necessitate the applicant to engage outside consultants. The City does not have a source of funds to pay for costs incurred for additional legal, financial and other consultants or for out-of-pocket expenses and other costs resulting from services to research, analyze and plan for the most appropriate mix of funding sources.

State of Missouri Economic Development Incentives

The State of Missouri offers economic development incentives including programs directed at job creation projects and downtown development. The City works closely with the State of Missouri and Economic Development Council of St. Charles County (EDC) to coordinate the economic development incentives administered by the Department of Economic Development (DED) and

will assist applicants in their efforts to work with these alternative programs.

ECONOMIC DEVELOPMENT INCENTIVES MATRIX

Program	Sales Tax	Property Tax	Business License Tax	Bond Financing	Eminent Domain	Real Property Tax Abatement/Exemption	Personal Property Tax Abatement/Exemption	Sales Tax Exemption	Redirect Property Tax Increment	Redirect Sales Tax Increment	Loans/Reimbursements
Industrial Revenue Bonds (Chapter 100)					X		X	X	X		



CHAPTER 100 INDUSTRIAL REVENUE BONDS

Overview

Sections 100.010 to 100.200 of the Revised Statutes of Missouri (“Chapter 100”) authorize municipalities, counties, towns and villages to issue Industrial Development Bonds, which are revenue bonds used to finance industrial development projects for private corporations, partnerships or individual companies. Under Chapter 100, the City issues revenue bonds to finance real and/or personal property for eligible development projects. Eligible projects include warehouses, distribution facilities, research and development facilities, office industries, agricultural processing facilities, service facilities (which provide interstate commerce), and manufacturing plants; and may apply to the financing of land, buildings, fixtures, and machinery.

Under this type of financing, the company passes title in the real or personal property involved to the City pursuant to a lease-purchase agreement. The lease-purchase agreement will provide that the City will issue the revenue bonds in the amount necessary to finance the purchase, new construction, or expansion contemplated for the project. Under the lease-purchase agreement, the City will retain ownership of the real and/or personal property and lease it back to the company. The rent charged to/paid by the company will be an amount sufficient to pay the principal and interest on the bonds as they come due. Most commonly, the bonds are purchased by the company. The lease-purchase agreement will also provide for the company to resume or assume ownership of the real and/or personal property once the bonds have been paid off.

Because title to the property is held in the name of the City during the lease term, the property acquired with the bond proceeds is tax exempt, which effectively results in tax abatement for the company. Under the City’s program, the company will be required to make Payments In Lieu Of Taxes (PILOTS) for a portion of the taxes it would have otherwise been required to pay. This is described in more detail in the Abatement Guidelines section below. In addition to property tax abatement, the company also benefits from a sales tax exemption for construction materials and/or equipment for the project.

Statutory Requirements

According to Missouri law, the city must approve a “plan for industrial development” pursuant to Section 100.050 of the Revised Statutes for the State of Missouri (RSMo).

Policy Guidelines

In addition to complying with the statutory requirements referenced above, the City has established several criteria that will be used to review and evaluate applications for Chapter 100 financing and tax abatement. Each of the following should be satisfied:

1. Show a clear demonstration of public purpose and economic benefit through the

advancement of the City's economic development goals, which include expanding the tax base, creating new job opportunities and expanding the tax base from targeted industrial areas.

2. Demonstrate the project would not occur "but for" the incentives offered. The incentive should make a difference in determining the decision of the business to locate, expand or remain in the City; and would not otherwise occur without the availability of the abatement.
3. Demonstrate that the applicant has a sound financial base and has the capacity to complete the project. The City's Financial Advisor shall make recommendations to the City as to an applicant's financial stability.
4. Not result in the City, County, Francis Howell School District or any other taxing jurisdiction affected by the incentive receiving less total real and personal property tax revenue from the property than was received prior to the granting of tax abatement.
5. Comply with the City's Comprehensive Plan and be appropriately zoned.
6. Be environmentally compatible with the specific location and the surrounding area. The proposed use must be clean, nonpolluting and consistent with all development ordinances and codes. The applicant is responsible for conducting all necessary environmental audits and taking any and all remedial action necessary as required by the City or any other governmental entity.
7. Comply with statutory requirements set forth in Sections 100.010 to 100.200 RSMo.
8. Applicant shall be responsible for all costs and fees associated with the creation of the special taxing district.

Applications that do not meet all of these criteria may be approved if the application clearly demonstrates that the project, as a whole, is of vital economic interest to the City.

Abatement Guidelines

The City or the Industrial Development Authority may issue Industrial Development Bonds in conjunction with other economic development tools in order to meet some or all of the objectives previously mentioned in this policy.

A. Standard Abatement

1. Up to 25% property tax abatement for ten (10) years for projects that invest at least \$7,500,000 or more for a new business or at least \$2,500,000 or more for expansion of an existing business.

B. Enhanced Abatement

1. Up to 35% property tax abatement for ten (10) years for businesses that invest at least \$12,000,000 or more for a new business or at least \$4,000,000 or more for expansion of an existing business and:
 - a. At least 50 new or retained full-time employees will be hired/retained as a result of the business locating/expanding in Weldon Spring and,
 - b. The average wage of all full-time employees must be 100% of the St. Charles County's average wage as published by the Missouri Department of Economic Development (DED).
2. As an additional enhancement, businesses that achieve any of the following standards may receive an additional bonus abatement for each satisfied standard (**no business shall exceed 50% abatement for ten (10) years in total**):
 - a. For every 10 new or retained full-time employees hired/retained above the initial 50 to qualify for the enhanced abatement, a business may receive an additional 1% (not to exceed 20%). Note, the average wage of all full-time employees must be 110% St. Charles County's average wage as published by MO DED.
 - b. If the primary business type/classification is in at least one of the following industry categories: science, technology, financial/accounting/insurance, research and development, advanced manufacturing, informational technology or another professional office/headquarter use, a business may receive an additional 5%.
 - c. If the business' building(s) is LEED certified or is designed with a high attention to architectural detail and is comprised of high-quality building materials, a business may receive an additional 5%.
3. The portion of property taxes not abated pursuant to this program shall be paid to the City as PILOTS for distribution to the appropriate taxing jurisdiction(s). The level of enhanced abatement may increase or decrease annually based upon the satisfaction of the standards identified in Section B of this policy.

C. Ineligible Projects/Uses

1. Certain projects and/or land uses that would not be eligible for Chapter 100 tax abatement are as follows: warehouse and distribution centers, heavy industrial operations, animal/food processing facilities, gambling/gaming activities, educational institutions, and/or healthcare.

City Application/Approval Process

The applicant is required to first meet with City and EDC staff in a pre-qualification conference to determine project eligibility. An application may then be submitted to the Community Development Department for review and processing.

If the project meets the policy guidelines outlined above, the company will be invited to submit a “plan for industrial development” as outlined under Section 100.050 RSMo. The “plan for industrial development” will then be considered for formal approval by the City Board.

Following approval of the “plan for industrial development”, the City and the applicant shall enter into a Chapter 100 lease-purchase agreement which will govern the terms of the abatement. The agreement shall require that an annual report be submitted to the City by March 1 of each year. The report shall cover the time period of January 1 through December 31 of the previous year and include a detailed accounting of the project, including certification on the number of employees (newly added during that period and existing) and associated wages.

The authority and decision to issue Industrial Revenue Bonds and grant tax abatements is vested solely with the Weldon Spring City Board. This policy is intended to establish standards and guidelines to the City Board in considering both the Industrial Revenue Bonds and/or tax abatement applications. The decision to issue Industrial Revenue Bonds and/or tax abatements is discretionary and shall be considered on a case-by-case basis. The City Board is under no obligation to approve any requested bond issuance and/or tax abatement and reserves the right to deviate from the policies and criteria contained herein if, in the opinion of the Weldon Spring City Board, circumstances exist to warrant such deviation, as long as any deviation does not conflict with state law. Property owners, applicants and others are cautioned not to rely upon receipt of abatement until all steps for granting an exemption have been approved.



CITY OF WELDON SPRING

5401 Independence Road
Weldon Spring, MO 63304
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fax: (636) 441-8495
www.weldonspring.org

MEMORANDUM

To: Board of Aldermen Parks & Recreation Advisory Committee

Date: 08/23/2022

From: Mitchell Jordan, Community Relations Manager

Subject: PRAC LOT-C Scope of Work Recommendation

Cc: Michael Padella, City Administrator; Phil Martiszus, Alderman; Bill Hanks, City Clerk

At the 08/08/2022 Regular PRAC Meeting, the PRAC Finalized their recommendation for the scope of work on LOT-C. The group used the results (attached) of an informal online survey to inform their decisions. The survey asked respondents to rank their preferences in 3 different categories: Sports Courts, Pavilions, and Play options.

The group had a lengthy discussion, and the items below are what they want in the project scope of work. These items are recommended by the PRAC via a formal motion that was unanimously approved by the present members.

- Recreational Sports Courts:
 - 2 Pickle Ball Courts
 - No additional fitness equipment or courts
- Pavilions & Restrooms
 - 1 set of Restrooms like the ones at Veterans Tribute Park with magnetic locking doors for security.
 - 1 Small Pavilion, separate from the restroom building for 4 Picnic tables
 - No BBQ Pit
 - Maximized angled parking parallel with the road
 - Look in to 1-2 EV Charging Stations
- Play Space
 - No wildflower meadow only manicured grassy lawn space
 - Small Swing set and ADA play structure
 - Benches
 - Plant mature Trees
 - 1 Bike rack
 - 2 Additional Picnic tables
 - Walking trail as close to the creek as possible

The following pages give a more in depth look at the survey results.

Below in green, yellow, & red are the survey results from the LOT-C online survey broken down by percentage of respondents' ranking; 1 being their highest through 6 being their lowest rank. At the bottom of each option is its cumulative score, (LIKE GOLF, A LOWER SCORE IS BETTER).

Recreation

Pickleball	
Rank	% of respondents
1	37.77777778
2	11.11111111
3	15.55555556
4	13.33333333
5	15.55555556
6	6.66666667

cumulative score: 125

Tennis	
Rank	% of respondents
1	6.66666667
2	22.22222222
3	20
4	15.55555556
5	24.44444444
6	11.11111111

cumulative score: 163

Basketball	
Rank	% of respondents
1	8.88888889
2	15.55555556
3	20
4	24.44444444
5	20
6	11.11111111

cumulative score: 164

Volleyball	
Rank	% of respondents
1	4.44444444
2	26.66666667
3	17.77777778
4	22.22222222
5	15.55555556
6	13.33333333

cumulative score: 163

Fitness Equipment	
Rank	% of respondents
1	17.77777778
2	11.11111111
3	20
4	15.55555556
5	24.44444444
6	11.11111111

cumulative score: 158

I do not want sports courts	
Rank	% of respondents
1	24.44444444
2	13.33333333
3	6.66666667
4	15.55555556
5	0
6	46.66666667

cumulative score: 174

Pavilions:

Small Pavilion	
Rank	% of respondents
1	26.66666667
2	57.77777778
3	15.55555556

cumulative score: 85

Individually covered tables	
Rank	% of respondents
1	46.66666667
2	40
3	13.33333333

cumulative score: 75

I do not want a pavilion of any kind	
Rank	% of respondents
1	26.66666667
2	2.22222222
3	71.11111111

cumulative score: 110

Play options:

Small Playground	
Rank	% of respondents
1	46.66666667
2	28.88888889
3	24.44444444

cumulative score: 70

Grassy Patch	
Rank	% of respondents
1	35.55555556
2	62.22222222
3	2.22222222

cumulative score: 80

I do not want any play space	
Rank	% of respondents
1	17.77777778
2	8.88888889
3	73.33333333

cumulative score: 115

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE BUDGET FOR FISCAL YEAR 2023 FOR THE CITY OF WELDON SPRING, MISSOURI, AND MATTERS RELATING THERETO

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI AS FOLLOWS:

SECTION 1: That the budget for the fiscal year 2023, beginning October 1, 2022, and ending September 30, 2023, for the City of Weldon Spring, Missouri which is attached as Exhibit "A" hereto, is hereby adopted.

SECTION 2: That this Ordinance shall be in full force and effect upon its enactment and approval.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, THIS _____ DAY OF _____ 2022.

Donald D. Lickliger, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Baker	—	—	—
Clutter	—	—	—
Conley	—	—	—
Kolb	—	—	—
Martiszus	—	—	—
Yeager	—	—	—
Lickliger	—	—	—

Absent: _____

Table 1: FY 2023 Budget - FC Final Draft

Capital and/or Special Projects - Funding Activities Summary						
Fund Name:	Account #:	Line Item/Category:	Description:	Purpose:	Amount:	Note #:
General	10-10-5312	Professional Services - Engineering	Engineering Feasibility Study for Sewer Infrastructure	1-64 Corridor Sewer Study	\$25,000	A. ARPA?
General	10-10-5324	Consultant - Software	Software purchase, installation & support for permitting management/tracking	Allow community development staff to better manage permit applications	\$3,500	B.
General	New Acct. #	O'Fallon Municipal Services	Contracted court services	Muni Court operations (9-months)	\$27,000	C.
Subtotal General Fund:					\$55,500	
Parks/Facilities	20-20-5236	Park - Repairs	Major tree removal/trimming in City Park - Brock Addition	Remove unsafe/hazardous trees	\$15,000	A.
Parks/Facilities	20-20-5236	Park - Repairs	Misc. maintenance/repairs for unforeseen needs	TBD	\$5,000	A.
Parks/Facilities	20-20-5241	City Hall - Repairs/Maint.	Full Roof Replacement - City Hall Bldg. and small pavilion	Major roofing project.	\$22,000	B.
Parks/Facilities	20-20-5314	Professional Services-Consultant	Engineering services for site plan/bid specification preparation.	City Park new pavilion, amphitheater, and sport courts.	\$32,000	C. ARPA?
Parks/Facilities	20-20-5314	Professional Services-Consultant	Engineering Design and Construction document preparation for Walking Trail extension projects	Multiple "short" trail/walkway connections throughout City per the Parks & Greenways Master Plan. Number & scope TBD.	\$50,000	C.
Parks/Facilities	20-20-5463	Capital Equipment-Parks	Purchase of new zero-turn commercial mower	Replace one existing zero-turn mower	\$15,000	D.

FY 2023 Budget - FC Final Draft						
Capital and/or Special Projects - Funding Activities Summary						
Fund Name:	Account #:	Line Item/Category:	Description:	Purpose:	Amount:	Note #:
Parks/Facilities	20-20-5463	Capital Equipment-Parks	Purchase new heavy duty trailer.	Transport: pickup, deliver, move equipment and materials.	\$3,800	D.
Parks/Facilities	20-20-5463	Capital Equipment-Parks	Purchase new front loading tractor with trade-in of older unit.	Replacement of existing front loader Kabota tractor.	\$8,000	D.
Parks/Facilities	20-20-5470	Capital Improvement - Trails	Construction of new trail connections/extensions.	Multiple "short" trail/walkway connections throughout City per the Parks & Greenways Master Plan. Number & scope TBD.	\$750,000	E.
Parks/Facilities	20-20-5490	Real Property Improvements	New large pavilion & restroom facility; Entertainment amphitheater (sports courts?)	Site improvements and construction of new buildings in WS City Park.	\$450,000	F. ARPA?
Parks/Facilities	20-20-5490	Real Property Improvements	Landscaping Irrigation System	Professional irrigation system for landscaping in front of City Hall	\$10,000	F.
Parks/Facilities	20-20-5570	Trail Maintenance	Asphalt trail maintenance: seal coat, crack fill, etc.	Ind. Rd. Phase IV; Wolfrum Rd.; City Park section 1 (3 locations)	\$31,000	G.
Parks/Facilities	20-20-5575	Park Planning (Engineering or Professional Services)	Community Center/City Hall Facility Conditions & Needs Assessment (FCNA)	A systematic process of evaluating the physical needs for facilities of the City Gov't	\$25,000	H.
Parks/Facilities	20-20-5575	Park Planning (Engineering or Professional Services)	Lot C Pocket Park Site Plan and Construction Plan engineering services.	Engineering design for Lot C Pocket Park development	\$25,000	H.
Parks/Facilities	20-21-5150	Lot C - Pocket Park Site Plan	Construction of site improvements to Lot C.	Development new pocket park for community enjoyment	\$245,000	I.
Subtotal Parks Fund:					\$1,686,800	

Table 1: FY 2023 Budget - FC Final Draft

Capital and/or Special Projects - Funding Activities Summary						
Fund Name:	Account #:	Line Item/Category:	Description:	Purpose:	Amount:	Note #:
State Rev. Sharing	22-22-5302	Outside Attorney	Dealing w/ ongoing litigation w/ PSL	Legal fees	\$4,000	A.
State Rev. Sharing	New Acct. #	New Law Enforcement line item	Enhanced Policing Services	SCCPD contract services with enhancements.	\$270,110	B.
State Rev. Sharing	22-22-5314	City Streets	Various safety improvements	"Flock Cameras", LED flashing signage, LED digital Speed Limit signs.	\$25,000	C.
State Rev. Sharing	22-22-5442	Road Construction - Wolfrum Rd.	60" Culvert Pipe replacement after failure.	Failed culvert pipe.	\$150,000	D.
Subtotal State Rev. Sharing Fund:					\$449,110	

ARPA?:
\$507,000

Grand Total of Capital/Major Expenditures:
\$2,191,410

A	B	G	H	K	O	P	Q	R	S
1	Exhibit A: FY 2023 Budget: (BOA Approved 00/00/00000)								
2	Chart 1.1 - Revenues:								
3	Name	FY 19 Actuals	FY 20 Actuals	FY 21 Actuals	FY 22 Budget Adjustment:	FY 22 Year-to-Date (9-months):	FY 22 Year-End Estimate:	Net Change:	FY 23 Budget
4	Fund 10 General Fund								
5	General Operating	\$ 603,900	\$ 680,693	\$ 569,351	\$ 552,750	\$ 428,436	\$ 558,234	\$ 5,484	\$ 569,234
6	General Capital/Special Projects	\$ 25,129	\$ 9,145	\$ 624,163	\$ 563,704	\$ 5,505	\$ 563,704	\$ -	\$ -
7	Total General Fund Revenue	\$ 629,029	\$ 689,838	\$ 1,193,514	\$ 1,116,454	\$ 433,941	\$ 1,121,938	\$ 5,484	\$ 569,234
8									
9	Fund 20 Parks Fund								
10	Parks Operating	\$ 347,726	\$ 396,782	\$ 396,716	\$ 395,500	\$ 304,922	\$ 405,813	\$ 10,313	\$ 400,965
11	Parks Capital/Special Projects	\$ 204,750	\$ -	\$ -	\$ 75,185	\$ 75,185	\$ 75,185	\$ -	\$ 100,000
12	Total Parks Fund Revenue	\$ 552,476	\$ 396,782	\$ 396,716	\$ 470,685	\$ 380,107	\$ 480,998	\$ 10,313	\$ 500,965
13									
14	Fund 22 State Revenue Sharing Fund								
15	State Rev. Sharing Operating	\$ 213,488	\$ 215,263	\$ 232,518	\$ 223,675	\$ 177,845	\$ 237,129	\$ 13,454	\$ 808,232
16	State Rev. Sharing Capital/Special Projects	\$ 169,124	\$ 1,644,108	\$ 159,013	\$ -	\$ -	\$ -	\$ -	\$ -
17	Total State Rev. Sharing Fund Revenue	\$ 382,612	\$ 1,859,371	\$ 391,531	\$ 223,675	\$ 177,845	\$ 237,129	\$ 13,454	\$ 808,232
18									
19	Fund 23 Road and Bridge Fund* Note this fund is shown for the full year of activities.								
20	Road & Bridge Operating	\$ 199,673	\$ 211,211	\$ 205,803	\$ 228,801	\$ 228,171	\$ 228,171	\$ (630)	\$ 238,245
21	Transfers In from General Fund 10	\$ 4,842	\$ -	\$ 195,921	\$ -	\$ 156,544	\$ -	\$ -	\$ 171,196
22	Total Road & Bridge Revenue	\$ 204,515	\$ 211,211	\$ 401,724	\$ 228,801	\$ 384,715	\$ 228,171	\$ (630)	\$ 409,441
23									
24	Funds 30, 31 & 33 - NID: Sewer Debt, Sewer Maintenance, Sewer Replacement								
25	NID Sewer Funds	\$ 37,240	\$ 6,898	\$ 5,817	\$ 1,635	\$ 1,635	\$ 1,635	\$ -	\$ 21,371
26	Sewer Capital/Special Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27	Total NID Sewer Funds Revenue	\$ 37,240	\$ 6,898	\$ 5,817	\$ 1,635	\$ 1,635	\$ 1,635	\$ -	\$ 21,371
28									
29	Total Revenues Across All Funds:	\$ 1,805,872	\$ 3,164,100	\$ 2,389,303	\$ 2,041,250	\$ 1,378,242	\$ 2,069,871	\$ 28,621	\$ 2,309,243
30									
31									
32									

A	B	G	H	K	O	P	Q	R	S
33	Chart 1.2 - Expenditures:								
34	Name	FY 19 Actual	FY 20 Actuals	FY 21 Actuals	FY 22 Budget Adjustment:	FY 22 Year-to-Date (9-months):	FY 22 Year-End Estimate:	Net Change:	FY 23 Budget
35	Fund 10 General Fund								
36	General Operating	\$ 481,426	\$ 599,660	\$ 523,295	\$ 545,085	\$ 378,948	\$ 481,423	\$ (63,662)	\$ 556,854
37	General Capital/Special Projects	\$ 3,671	\$ 4,745	\$ 82,857	\$ -	\$ -	\$ -	\$ -	\$ 25,000
38	Total General Fund Expenditures	\$ 485,097	\$ 604,405	\$ 606,152	\$ 545,085	\$ 378,948	\$ 481,423	\$ (63,662)	\$ 581,854
39									
40	Fund 20 Parks Fund								
41	Parks Operating	\$ 127,906	\$ 219,634	\$ 233,702	\$ 231,754	\$ 146,608	\$ 211,605	\$ (20,148)	\$ 306,375
42	Parks Capital/Special Projects	\$ 93,411	\$ 190,285	\$ 333,437	\$ 75,750	\$ 44,824	\$ 53,306	\$ (22,444)	\$ 1,613,800
43	Total Parks Fund Expenditures	\$ 221,317	\$ 409,920	\$ 567,139	\$ 307,504	\$ 191,432	\$ 264,911	\$ (42,592)	\$ 1,920,175
44									
45	Fund 22 State Revenue Sharing Fund								
46	State Rev. Sharing Operating	\$ 335,812	\$ 390,373	\$ 262,138	\$ 260,231	\$ 234,330	\$ 241,754	\$ (18,477)	\$ 404,386
47	State Rev. Sharing Capital/Special Projects	\$ 1,671,724	\$ 390,289	\$ 166,924	\$ 96,000	\$ 1,545	\$ 97,369	\$ 1,369	\$ 150,000
48	Total State Rev. Sharing Fund Expenditures	\$ 2,007,536	\$ 780,662	\$ 429,062	\$ 356,231	\$ 235,875	\$ 339,123	\$ (17,108)	\$ 554,386
49									
50	Fund 23 Road and Bridge Fund* Note this fund is shown for the full year of activities.								
51	Road & Bridge Operating	\$ 206,036	\$ 213,723	\$ 406,870	\$ 451,500	\$ 475,465	\$ 479,850	\$ 28,350	\$ 603,891
52	Road & Bridge Capital/Special Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 171,196
53	Total Road & Bridge Expenditures	\$ 206,036	\$ 213,723	\$ 406,870	\$ 451,500	\$ 475,465	\$ 479,850	\$ 28,350	\$ 775,087
54									
55	Funds 30, 31 & 33 - NID: Sewer Debt, Sewer Maintenance, Sewer Replacement								
56	NID Sewer Funds	\$ 53,068	\$ 10,200	\$ 5,124	\$ 29,400	\$ 11,580	\$ 31,916	\$ 2,516	\$ 800
57	Sewer Capital/Special Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
58	Total NID Sewer Funds Expenditures	\$ 53,068	\$ 10,200	\$ 5,124	\$ 29,400	\$ 11,580	\$ 31,916	\$ 2,516	\$ 800
59									
60	Total Expenditure Across All Funds:	\$ 2,973,055	\$ 2,018,909	\$ 2,014,347	\$ 1,689,720	\$ 1,293,300	\$ 1,597,223	\$ (92,497)	\$ 3,832,302
61									
62									
63									

A	B	G	H	K	O	P	Q	R	S
64	Chart 1.3 - Net Revenues Less Expenditures:								
65	Name	FY 19 Actual	FY 20 Actuals	FY 21 Actuals	FY 22 Budget Adjustment:	FY 22 Year-to-Date (9-months):	FY 22 Year-End Estimate:	Net Change:	FY 23 Budget
66	Fund 10 General Fund	143,932	85,434	587,362	571,369	54,992	640,515	69,146	(12,620)
67	Fund 20 Park Fund	331,158	(13,138)	(170,423)	163,181	188,675	216,086	52,905	(1,419,210)
68	Fund 22 State Revenue Sharing Fund	(1,624,924)	1,078,709	(37,530)	(132,556)	(58,030)	(101,994)	30,562	253,846
69	Fund 23 Road and Bridge Fund	(1,521)	(2,512)	(5,146)	(222,699)	(90,750)	(251,679)	(28,980)	(365,646)
70	Funds 30, 31, 33 Sewer Funds	(15,828)	(3,302)	693	(27,765)	(9,945)	(30,281)	(2,516)	20,571
71	Total Net Revenues Less Expenditures	(1,167,183)	1,145,191	374,956	351,530	84,942	472,648	121,118	(1,523,059)
72									
73	Chart 1.4 - Transfers from Fund Reserves:								
74	Name	Activity Description	FY 21 Actuals	FY 22 Budget Adjustment:	FY 22 Year-to-Date (9-months):	FY 22 Year-End Estimate:	% Change:	FY 23 Budget	
75	Fund 10 General Fund		587,362	571,369	54,992	640,515	112%	(12,620)	
76	(FY 22 Target "Emergency" Fund Reserve = \$620,276)	Transfer In	0	0				12,620	
77	Fund 20 Park Fund		(170,423)	163,181	188,675	216,086	132%	(1,419,210)	
78	(FY 22 Target "Emergency" Fund Reserve = \$413,517)	Transfer In	170,423	0				1,419,210	
79	Fund 22 State Revenue Sharing Fund		(37,530)	(132,556)	(58,030)	(101,994)	77%	253,846	
80		Transfer In	37,530	132,556	(90,750)	(251,679)	113%	(365,646)	
81	Fund 23 Road and Bridge Fund		(5,146)	(222,699)	(90,750)	(251,679)	109%	365,646	
82		Transfer In	5,146	222,699	(9,945)	(30,281)		20,571	
83	Funds 30, 31, 33 Sewer Funds		693	(27,765)				0	
84		Transfer In	0	27,765					
85			\$ 588,055	\$ 734,550	\$ 472,648		64%	\$ 274,417	
86									
87	Chart 1.5 - Audited Fiscal Year-End Fund Balances & Forecasted Year-End Fund Balances:								
88	Name	FY 19 Fund Balances	FY 20 Fund Balances	Audited FY 21 Fund Bal.	Budget Adjustment:	FY 22 Year-to-Date:	FY 22 Year-End Est.	% Change:	FY 23 Fund Bal. Est.
89	Fund 10 General Fund	\$ 1,263,542	\$ 1,335,489	\$ 1,365,380	\$ 1,936,749	\$ 1,420,372	\$ 2,005,895	47%	\$ 1,993,275
90	Fund 20 Park Fund	\$ 1,980,972	\$ 2,017,873	\$ 1,847,452	\$ 2,010,633	\$ 2,036,127	\$ 2,063,538	12%	\$ 644,328
91	Fund 22 & 23 State Revenue Sharing/Road	\$ 408,680	\$ 328,029	\$ 38,511	\$ (316,744)	\$ (110,269)	\$ (315,162)	-918%	\$ (426,962)
92	Funds 30, 31, 33 Sewer Funds	\$ 100,882	\$ 98,190	\$ 98,884	\$ 71,119	\$ 88,939	\$ 68,603	-31%	\$ 89,174
93	Totals Reserves:	\$ 3,754,076	\$ 3,779,581	\$ 3,350,227	\$ 3,701,757	\$ 3,435,169	\$ 3,822,875	14%	\$ 2,299,816

NOTE: Deficits will be supplemented with unrestricted fund reserves to balance budget.

A	B	C	D	E	F	G
1	Table 2:					
2	Compensation Summary					
3	Budget for Fiscal Year 2023					
4	FY 20 Actual	FY 21 Actual	FY 22 Year-end Estimate:	Funding Source:	FY 2023 Budget	
5	Elected Officials	\$7,800	\$7,800	General Fund	\$7,800	
6	Admin Staff (#10-10-5103 & 20-20-5103)	\$279,420	\$313,483	General Fund	\$287,557	
7	Court/Admin. Assistant Personnel (#10-10-5104)	\$36,640	\$22,055	Parks Fund	\$138,072	
8	Park Employees (#20-20-5104)	\$62,046	\$42,867	State Rev. Fund	\$70,495	
9	GRAND TOTAL SALARIES	\$385,906	\$386,206		\$503,924	
10	(INCLUDES ELECTED OFFICIALS)					
11	FICA	\$29,512	\$29,545		\$38,550	
12	Health, Dental & Life Insurance Benefits - FT Employees	\$35,386	\$35,647		\$ 46,636	
13	Medicare Stipend (\$125/month per qualifying employee)	\$125	\$2,600	\$175/month	\$ 2,625	
14	Simple IRA Retirement Program (discontinued Aug. 2020)	\$7,873	\$0		\$0	
15	LAGERS Retirement Program (began Aug. 2020)	\$3,897	\$18,542		\$23,152	
16	One-Time LAGERS Pre-funding Payment	\$111,298	\$0		\$0	
17	Total of payroll, benefits, taxes & insurance	\$573,997	\$472,439		\$614,887	
18	<i>Note: Annual Compensation assumes a 7% increase effective on the employee's anniversary date following annual performance evaluation.</i>					
19						
20						
21	Total Annual Revenues:	\$ 3,164,100	\$ 2,077,030		\$ 2,428,021	
22	% Revenue for Compensation, etc.	18.14%	22.75%		25.32%	
23	Table 3:					
24	Comparative Wage Details:					
25	Category:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
26	Budget:	\$ 339,067	\$ 394,577	\$ 424,924	\$ 452,989	\$ 503,924
27	Year-End Estimate:	\$ 308,509	\$ 383,092	\$ 434,251	\$ 386,205	TBD
28	Actual Year-End:	\$ 295,009	\$ 385,906	\$ 416,097	TBD	TBD
29						
30						
31						
32						
33						
34						
35						

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE REPEALING ORDINANCE 19-14 OF THE CITY OF
WELDON SPRING, MISSOURI, AND ENACTING AN UPDATED VIDEO
CONFERENCE MEETING POLICY FOR PUBLIC MEETINGS**

WHEREAS, the Board of Aldermen approved Ordinance 19-14 on August 22, 2019, which established a Video Conference Meeting Policy for the City of Weldon Spring, and

WHEREAS, in 2013, the Missouri General Assembly adopted SB 170, which amended Section 610.015, RSMo. to allow for roll call votes to be cast by elected members of a public governmental body who are attending by video conference; and

WHEREAS, the Board of Aldermen believes that changes to Video Conference Meeting Policy to provide an opportunity to that improve transparency and maximize participation with the public government body while emphasizing that elected and appointed officials should make every reasonable attempt to attend public meeting as much as possible.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, AS FOLLOWS:

SECTION 1: That Section 120.110 of City Code, which was approved with the passage of Ordinance 19-14 shall be replaced as follow:

Section 120.110 Remote Participation Policy

A. Notwithstanding any other provision of the Code of Ordinances to the contrary, a member of the Board of Aldermen or an Appointed Official may attend and participate in a public meeting of that body from a remote location via videoconferencing provided attendance and participation in the meeting is in compliance with the Remote Participation Policy set forth in this section and Missouri law.

B. *Definitions:* For purposes of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

APPOINTED OFFICIAL – shall mean any city official formally appointed by the Mayor and confirmed by the Board of Aldermen to serve in an official capacity on a City board, commission, committee, or other governing body of the City of Weldon Spring.

BOARD MEMBER - shall mean any Board of Alderman member or the Mayor of the City of Weldon Spring

CLOSED MEETING - shall have the same meaning as set forth in Section 610.010, RSMo. as amended

OPEN MEETING LAW - shall mean Chapter 610 RSMo. as amended

OTHER PARTICIPANTS – shall refer to individuals having official city business before the governing body.

PUBLIC COMMENT – A section in the Board of Aldermen meeting where citizens and/or members of the general public have three (3) minutes to address the governing body.

PUBLIC HEARING - A formal proceeding held in order to receive testimony from all interested parties – including the general public – on a proposed issue or action.

PUBLIC MEETING - shall have the same meaning as set forth in Section 610.010 RSMo. as amended but shall not include a closed meeting. Also, a Public Meeting can be a meeting of a board, commission, or committee that is recognized by municipal codes where the members were appointed by the Mayor and confirmed by the Board of Aldermen.

PUBLIC GOVERNMENTAL BODY - shall have the same meaning as set forth in Section 610.010 RSMo. as amended.

CITY STAFF – shall refer to persons employed by the City of Weldon Spring.

C. Policy Statement: It is the policy of the City of Weldon Spring that any Board of Alderman or Appointed Official member may attend and participate in a public meeting from a remote location via videoconferencing provided attendance and participation is in compliance with this policy and any other applicable law. This policy is promulgated to promote greater participation in government. Board members and Appointed Officials are encouraged to make all efforts to physically attend public meetings whenever possible. Board members and Appointed Officials have a responsibility to ensure that remote participation in a public meeting is not used to thwart the purposes of the Open Meeting Law. ~~A Board Member is limited to 4 videoconferencing meetings per a rolling 12-month period~~ Board member and Appointed Official attendance via videoconference should only occur sparingly and for good cause

D. Prerequisites: A Board member and an Appointed Official shall be provided the opportunity to attend a public meeting from a remote location if the board member meets the following conditions.

1. The board member and/or Appointed Official must notify the City Clerk or designated personnel

in writing or electronic communication at least ~~two~~ one business days before the public meeting of his/her intent to remotely participate in the public meeting.

2. Board members and/or Appointed Officials who participate remotely and all persons present in the public meeting location shall be clearly visible to the greatest extent practicable and audible to each other.

3. The board member and/or Appointed Officials must assert one of the following reasons why he or she is unable to physically attend a public meeting of the public governmental body of which he/she is a member

- a. Personal illness or disability
- b. Employment duties outside the City, military services, ~~of~~ or other City-business obligations
- c. A family or personal emergency
- d. Vacation ~~outside the City~~

4. A majority of ~~all members of~~ the full public governing body Board of Aldermen must be physically present at the designated meeting location to constitute a quorum.

~~5. Not more than two board members shall be permitted to participate remotely during any one public meeting. If more than two board members desire to participate remotely during the same public meeting, priority shall be granted to the two board members that first notified the City Clerk pursuant to paragraph D.1 of this section.~~

SECTION 1: That Section 120.120 of City Code, which was approved with the passage of Ordinance 19-14 shall be replaced as follow:

Section 120.120 Meetings Using Video Conference Technology

A. *Policy Statement:* While it is legally permissible for members of the City's public governmental bodies to attend meetings and vote via video conference transmission, a member's use of video conference attendance should occur ~~only~~ sparingly because it is good public policy for citizens to have the opportunity to meet with their elected officials face to face, elected/appointed members of a public governmental body should endeavor to be physically present at all meetings unless video conference attendance is unavoidable, after exercising due diligence to arrange for physical presence at the meeting.

- a. The primary purpose of attendance by video conference connection should be to accommodate the public governmental body as a whole to allow meetings to occur when circumstances would otherwise prevent a physical attendance

of all of the ~~Board's members~~ public governmental body.

- b. A secondary purpose of attendance by video conference should be to ensure that all members may participate in business of the public governmental body.

Except in emergency situations, all efforts should be expended to ensure that a quorum of the members of the public governmental body be physically present at the normal meeting place of the body.

B. *Video Conference Defined:* For purposes of this Section "video conference" or "videoconferencing"~~11~~ shall refer to a means of communication where at least one (1) member of a public governmental body participates in the public meeting via an electronic connection made up of two (2) components:

1. A live audio and video transmission allowing the member of the public governmental body not in physical attendance to be seen and heard by those in physical attendance; and
2. A live audio and video transmission allowing the member of the public governmental body not in physical attendance to see and hear those in physical attendance at a meeting.

If the member of the public governmental body not in physical attendance becomes unable to see and hear the meeting, or the members of the governmental body in physical attendance become unable to see and hear the member not in physical attendance, then the video conference participant is deemed immediately absent unless and until audio/visual conference is reestablished and this absence should be reflected in the minutes. A video conference participant's absence may compromise a quorum in which case the applicable Missouri laws shall take effect regarding a broken quorum.

C. *Frequency of Use Of Video Conference Attendance:* In keeping with the policy stated in Subsection (A) above, attendance via video conference should only occur sparingly and be limited to the causes identified in section ~~D.3~~ ~~above~~; 120.110 (D)(3).

Physical Location: Members of the public may view the public meeting but cannot verbally participate unless they wish to speak in the public comment or public hearing section of the meeting if ~~not participate in a public meeting of a governmental body via video conference:~~

- a. The individual notifies the City Clerk or designated person in writing or electronic communication at least one business day prior to the public meeting of his/her intent
- b. The individual must be clearly visible and audible by the

people in attendance of the meeting.

The public wishing to attend a meeting, and elected officials not participating via videoconferencing of the meeting, shall participate at the physical location where meetings of the public governmental body are typically held, or as provided in a notice provided in accordance with the Sunshine Law. The public governmental body shall cause there to be provided at the physical location communication equipment consisting of an audio and visual display, ~~a camera and a microphone~~ so that the members of the public governmental body participating via videoconferencing, the members of the public governmental body in physical attendance, and the public in physical attendance may actively participate in the meeting in accordance with rules of meeting to decorum ~~quorum~~. The communication equipment at the physical location at the meeting must allow for all meeting attendees to see, hear, and fully communicate with the videoconferencing participant.

- D. *Prerequisites for Other Participants and City Staff:* Out-of-town applicants, consultants, or other individuals/representatives having official city business before the governing body may participate remotely when:
- a. Notifying the City Clerk or designated person in writing or electronic communication of their intent with good cause at least one (1) business day prior to the meeting
 - b. The individual must be clearly visible and audible to be heard by the people in attendance of the meeting.

City Staff may fully participate remotely in a public meeting when:

- a. Notifying the City Administrator and/or City Clerk, as well as the Chairman of that governing body in writing or electronic communication of their intent with good cause at least one (1) business day prior to the meeting
 - b. The individual must be clearly visible and audible to be heard by the people in attendance of the meeting.
- E. *Voting:* Elected members of a public governmental body attending a public meeting of that governmental body via video conference are deemed present for purposes of participating in a vote, including a roll call vote, to the same extent as elected members of a public governmental body in physical attendance at a public meeting of that governmental body are deemed present. As indicated in Subsection (B) above, if any component of the video conference communication fails during the meeting, the member attending the meeting by video conference whose connection failed shall be deemed absent immediately upon such failure, and if the public governmental body was in the act of voting, the voting shall stop until all of the components of video conference attendance are again restored and the video conference

participant's presence is again noted in the minutes or the member's remote attendance is terminated or abandoned. If the connection with the member attending the meeting by video conference fails during the voting process and before the results are announced, the member's vote, if any, is nullified and shall not be counted.

- F. *Closed Meetings*: In a meeting where a member of a public governmental body is participating via videoconferencing and the meeting goes into a closed session, all provisions of Missouri law and City ordinances relating to closed sessions apply. Upon the public governmental body's initiation of a closed meeting, all members of the general public not required for purposes of the closed meeting and invited to attend by the public governmental body, shall be excluded. Likewise, a member of a public governmental body participating via videoconferencing must ensure there are no members of the public present at their location to see, hear, or otherwise communicate during the closed session. Closed Meeting shall not be recorded by video, audio, or other means by either those in-person or virtually in attendance. The member must also take all reasonable precautions to guard against interception of communication by others. Failure to ensure the requirements of this Subsection may result in corrective action by the full public governmental body in accordance with City regulations, including the termination of their video connection.
- G. *Minutes*: In the meeting, whether in open or in closed session, the minutes taken should reflect the member(s), if any, participating via video conference the members in physical attendance, and members, if any, absent.
- H. *Emergency Meetings and Quorum*: In addition to the provisions of Section 110.200, in the event that emergency circumstances prevent the members of a public governmental body to physically attend, the body may meet and vote by video conference without the requirement that a quorum be physically present in the same place. Examples of such emergency circumstances include, but are not limited to war, riot, terrorism, widespread fire, or natural disaster, such as earthquake, tornado, hurricane, flood, or blizzard. To the extent reasonably possible in such circumstances, the public governmental body shall use reasonable efforts to cause a physical location to be provided for public attendance and participation. The nature of the emergency shall be recorded in the minutes. If no emergency exists, a quorum of the public governmental body shall be physically present at the physical location for which notice of a meeting is provided.

SECTION 3: The Chapter, Article, Division and/or Section assignments designated in this Ordinance may be revised and altered by the codification company servicing the City Code of Ordinances upon supplementation of such code if, in the discretion of the editor, an alternative designation would be more reasonable. In adjusting such designations the editor may also change other designations and numerical assignment of code sections to

accommodate such changes.

SECTION 4: It is hereby declared to be the intention of the Board of Aldermen that the sections, paragraphs, sentences, clauses, phrases and words of this ordinance are severable, and if any section, paragraph, sentence, clause, phrase or word(s) of this ordinance shall be declared unconstitutional by a court of competent jurisdiction or otherwise invalid, such unconstitutionality or invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses, phrases and words of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid portion of the ordinance.

SECTION 5: This ordinance, and the code adopted hereby, shall be in full force and effect from and after its passage and approval.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, THIS ____ DAY OF ____, 2022.

Donald D. Lickliger, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Baker	_____	_____	_____
Clutter	_____	_____	_____
Conley	_____	_____	_____
Kolb	_____	_____	_____
Martiszus	_____	_____	_____
Yeager	_____	_____	_____
Lickliden	_____	_____	_____

Absent: _____



CITY OF WELDON SPRING

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www.weldonspring.org

MEMORANDUM

To: Board of Aldermen

From: William C. Hanks, City Clerk

Subject: City Newsletter Approval Process

CC: Michael Padella, City Administrator

Date: 8/23/22

After researching the City Newsletter approval process, here is some basic background information regarding this issue:

- According to Section 110.220, which was passed on February 11, 1997, *All content in any newsletter for which the cost of preparation and/or mailing/distribution is paid for by the City of Weldon Spring must be formally reviewed and approved by the Board of Aldermen prior to printing and/or distribution.*
- On January 27, 2022, Alderman Yaeger made a motion to allow three (3) business days for the Aldermen to approve the newsletter and one (1) business day for final approval after the initial review suggestions were made by the Staff. The motion was made by Alderman Schwaab and the motion carried with a 5-0 vote.