

## **Minutes of Finance Committee Meeting on August 28, 2019**

The meeting was called to order by Chairman Clutter at 4:03 PM

Committee members in attendance include Mayor Lickliger, City Administrator, Michael Padella, City Treasurer Sue Steiger, Bruce Robb, Pat Schuknecht and Alderman Andy Clutter.

Minutes from the August 21, 2019, Finance Committee Meeting were reviewed. A motion was made by Pat Schuknecht and seconded by Bruce Robb to approve the minutes as submitted. The motion was approved.

A motion was made by Mayor Lickliger and seconded by Pat Schuknecht to recommend to the Board of Alderman to approve the proposed budget for fiscal year 2020. The motion was unanimously approved.

Chairman Clutter again reviewed ordinances from two cities, obtained by the City Clerk, which established the formalization of a policy/ordinance to create a Reserve Fund of no less than the most current one year of budgeted expenditures. Funds from The Reserve Fund could not be used unless approved by the Board of Alderman. An input was made whether the City uses the most current year actual expenditures or a three-year rolling average of actual expenditures for establishing the Reserve Fund. A discussion occurred about using the actual expenditures for the General Fund, the Municipal and Park Fund, and the State Revenue Sharing Fund for establishing the Reserve Fund. Also discussed was whether it would require a vote in the affirmative of four Alderman to allow monies to be used from the Reserve Fund. There was discussion regarding how often to recalculate what amount will be placed in the Reserve Fund. A suggested idea was to review it once per year in the first quarter (i.e. October-December) of the fiscal year. Also, the committee will consider whether the formation of a reserve fund be by ordinance. Or by resolution. This subject will be discussed further at a future meeting. A recommendation was made to inquire with the Missouri Municipal League about information on establishing a Reserve Fund.

Chairman Clutter will draft a proposed guideline for establishing a Reserve Fund for discussion at the next Finance Committee meeting.

The committee discussed healthcare and retirement benefits for City employees. The retirement benefits would be managed by LAGERS, which is used by many other Missouri cities. City officials have a tentative meeting scheduled with representatives of LAGERS at the upcoming MML meeting in early September. LAGERS can do an initial report for the City of Weldon Spring at a cost of \$520.

Currently five city employees participate in an IRA. The City will need to understand if participating in an IRA will be affected by signing up with LAGERS to establish and manage a retirement pension program for the City employees.

With respect to healthcare coverage, there was discussion of having the employees pay some monthly premiums vs. the City paying 100% of the healthcare monthly premiums. The City will also need to determine if dental and vision coverage will be included in the healthcare coverage.

The committee agreed to meet on the tentative date of September 25, 2019.

Bruce Robb made a motion to adjourn and Pat Schuknecht seconded the motion and the motion passed.

Meeting was adjourned at 5:57 PM.

Submitted by A. Clutter