



CITY OF WELDON SPRING

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MEMORANDUM

To: PRAC & Board of Aldermen members Date: 12/09/22
From: Michael Padella, City Administrator
Subject: Weldon Spring City Park & “Sientop” Pocket Park Improvement Projects
Cc: Mitchell Jordan, Community Relations Manager

Following the PRAC recommendation of the concept plans, scope of work, and estimated project budgets for the park improvements to both the Weldon Spring City Park and the “Sientop” Pocket Park, the Board of Aldermen accepted and approved the recommendation at their 11/08/22 meeting. Byrnes & Jones then provided city staff with their proposed contract language and TIPS cooperative purchasing agreement and supporting documents. Staff were unable to verify that professional services had been pre-vetted or qualified as part of the TIPS process and program. This pre-vetting and qualifications verification is a necessary and legally required step.

Upon further review, staff determined that a “Design Build” process which had been contemplated by the City and Byrnes and Jones could not be utilized as the City’s project did not meet the state statute guidelines or meet the minimum threshold value \$7 million or more.

In response to these facts staff determined that a Request for Qualifications (RFQ) would be necessary for the professional engineering services, and this would be followed by a bidding process for the construction and implementation phase of the project.

Staff estimates that a recommendation and selection of the professional engineering/design team will be ready and made at the 01/10/23 Board meeting. The goal is still to complete formal design over winter and have construction plans and bid documents completed by the end of winter so the projects can be bid out at the beginning of spring.

For more information about the processes mentioned above and the City’s current RFQ for professional engineering services for the park improvements please see the following links:

- [Missouri State Statutes for Design Build process](#)
- [Weldon Spring Professional Services Selection process](#)
- [Weldon Spring RFQ: Civil Engineering Services – Park Improvement Projects](#)