

Our Vision - The City of Weldon Spring fosters a premier Community that is a safe place to live and enjoy life.



**CITY OF WELDON SPRING
BOARD OF ALDERMEN REGULAR MEETING
ON THURSDAY, SEPTEMBER 12, 2024, AT 7:30 P.M.
WELDON SPRING CITY HALL
5401 INDEPENDENCE ROAD
WELDON SPRING, MISSOURI 63304**

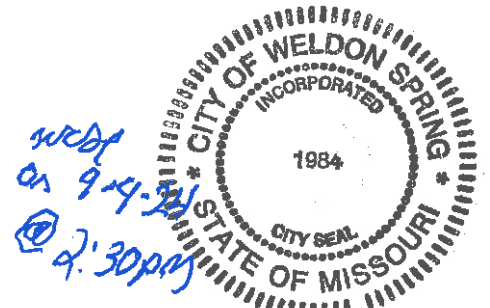
******BOARD OF ALDERMEN REGULAR TENTATIVE AGENDA – 9/12/24 at 7:30 PM******

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL and DETERMINATION OF A QUORUM**
- 4. PRESENTATION**
 - A. 2024 Constitution Week Proclamation (September 17th – September 23rd) - Saint Charles Chapter of the Daughters of the American Revolution (DAR)**
- 5. CITIZENS COMMENTS**

The public must be in person to speak during Citizens Comments or send comments in writing to the City Clerk (at bhanks@weldonspring.org) prior to the Board meeting. Anyone wishing to speak shall state their name, their address, and limit their remarks to 3 minutes.
- 6. APPROVAL OF MINUTES**
 - A. August 22, 2024 – Board Regular Session Minutes**
- 7. CITY TREASURER'S PACKET**
 - A. Paid Bills (August 16, 2024 – September 5, 2024)**
 - B. Credit Card Bill (July 2024)**
- 8. UNFINISHED BUSINESS**
 - A. Bill #1230 – An Ordinance Adopting the Budget for Fiscal Year 2025 for the City of Weldon Spring, Missouri, and Matters Relating Thereto – Alderman Clutter *****Tabled Until the September 26, 2024, Board of Aldermen Meeting*******
 - B. Bill #1231 – An Ordinance Amending Chapter 355 of the City of Weldon City, Missouri, Municipal Code to Enact Regulations Regarding Parking on Commercial/Industrial Zoned – Alderman Martiszus**
- 9. NEW BUSINESS**
 - A. An Ordinance Amending Section 100.37- of the City of Weldon Spring's Employee Policy Manual Regarding Holidays & Matter Relating Thereto – Alderman Conley**
- 10. REPORTS & COMMITTEES**
 - A. Public Safety Report – SCCPD Representative**
 - B. Parks & Recreation Advisory Committee (PRAC) Report – Alderman Martiszus**
 - C. City Administrator Report (Informational) – City Administrator**
- 11. RECEIPTS & COMMUNICATIONS**
- 12. ADJOURNMENT**

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Our Mission - The City of Weldon Spring will provide premier public services to the Community with integrity, transparency, and fiscal responsibility.



xCITY OF WELDON SPRING
REGULAR MEETING OF THE BOARD OF ALDERMEN
AUGUST 22, 2024

CALL TO ORDER: The Weldon Spring Board of Aldermen met for their regular meeting at Weldon Spring City Hall, 5401 Independence Road on Thursday, August 22, 2024, at 7:30 PM with Mayor Donald Lickliger presiding.

PLEDGE OF ALLEGIANCE: Mayor Lickliger asked everyone in attendance to stand and join in reciting the Pledge of Allegiance.

ROLL CALL AND DETERMINATION OF QUORUM: On a roll call, the following Aldermen were present:

Ward 1:	Alderman Clutter	Alderman Yeager
Ward 2:	Alderman Conley	Alderman Kolb
Ward 3:		Alderman Baker

Alderman Martiszus was absent. A quorum was declared.

Also, present were Mayor Lickliger, Don Stolberg (City Administrator), and Bill Hanks (City Clerk).

PUBLIC COMMENTS:

- **Anne Hallemeier, 113 Osage Way:** She stated that she opposes the rezoning for 6101 Ozark Way. Also, she submitted a petition, which is signatures of the abutting property owners who opposes the rezoning of 6101 Ozark Way.
- **Rick Wahler, 101 Osage Way:** He opposes the rezoning to half (½) acres lots. He would like to see one (1) acre lots.
- **Lisa Baker, 124 Osage Way:** She opposes the rezoning of 6101 Ozark Way to half (½) acres lots. She would like to see one (1) acre lots.

MINUTES:

August 8, 2024 – Regular Board Meeting Minutes: Alderman Yeager moved to approve the minutes from the August 8, 2024, regular meeting, as submitted. The motion was seconded by Alderman Baker. **Motion carried** with 4 ayes. Alderman Baker abstained from voting.

TREASURER’S REPORT:

Alderman Kolb made a motion to accept the Treasurer’s packet of paid bills from August 2, 2024, to August 15, 2024. The motion was seconded by Alderman Baker. **Motion carried** with 5 ayes.

UNFINISHED BUSINESS:

Bill #1228 – An Ordinance Approving the Rezoning Request of a Parcel of Land from Fisher & Frichtel Custom Homes, LLC, at 6101 Ozark Way from “AG” Agricultural Zoning District to “RS1/2” Single Residential Zoning District and Amending the Zoning District Map of the City of Weldon Spring, Missouri, Municipal Code and Matters Relating Thereto: Alderman Conley moved to take Bill #1228 off the table for discussion. Alderman Yeager seconded the motion and the **motion carried**.

Alderman Clutter moved to order the previous question, before any debate on Bill #1228 has occurred, seconded by Alderman Kolb. **The motion failed** with 3 noes. Alderman Clutter and Alderman Kolb voted aye.

Note: According to Robert’s Rules of Order, an order the previous question motion would cut off any further debate.

Alderman Yeager made a motion to table Bill #1228 because Alderman Martiszus is not present at the meeting, and he is the current Board liaison to the Planning & Zoning Commission. The motion was seconded by Alderman Baker. **The motion failed** with 3 noes. Alderman Yeager and Alderman Baker voted aye.

On a roll call vote, the Bill #1228 **failed** as followed:

AYES: 1 – Yeager
NOES: 4 – Baker, Clutter, Conley, and Kolb
ABSENT: 1 – Martiszus

Bill #1229 – An Ordinance Authorizing the Mayor of the City of Weldon Spring, Missouri, to execute an Amended Agreement for Road Maintenance & Repair with St. Charles County, Missouri, and Matters Relating Thereto: Alderman Kolb made a motion to approve Bill #1229 for its second and final reading by title only. Alderman Clutter seconded the motion.

On a roll call vote, the Bill #1229 was placed as Ordinance 24-15 as followed:

AYES: 5 – Baker, Clutter, Conley, Kolb, and Yeager
NOES: 0
ABSENT: 1 – Martiszus

PRESENTATION:

Proposed FY 2025 Budget: Mr. Stolberg (City Administrator) presented the proposed FY 2025 Budget to the Board and answers questions from the Alderman. There was a brief discussion.

NEW BUSINESS:

Bill #1230 – An Ordinance Adopting the Budget for Fiscal Year 2025 for the City of Weldon Spring, Missouri, and Matters Relating Thereto: Alderman Clutter moved to introduce Bill #1230 for its first reading by title only. Alderman Kolb seconded the motion, and the **motion carried.**

Bill #1230 was tabled in accordance with City Code.

Bill #1231 – An Ordinance Amending Chapter 355 of the City of Weldon City, Missouri, Municipal Code to Enact Regulations Regarding Parking on Commercial/Industrial Zoned: Alderman Yeager moved to introduce Bill #1231 for its first reading by title only. Alderman Clutter seconded the motion, and the **motion carried.**

Mr. Stolberg informed the Board that Bill #1231 is driven by complaints. A brief discussion took place.

Bill #1231 was tabled in accordance with City Code.

A Resolution of the Mayor and Board of Alderman in the City of Weldon Spring, Missouri, Readopting the Investment Policy of Public Funds: Alderman Yeager made a motion to approve Resolution 08-22-24, seconded by Alderman Clutter. **Motion carried with 5 ayes.**

Approval of Internal Financial Policies: Mr. Stolberg stated that the auditor recommended that the City formalize some internal financial policies for the City to adhere to. He added that these polices were reviewed and approved by the Finance Committee.

REPORTS AND COMMITTEES:

City Administrator Report: The City Administrator Report was submitted to the Board prior to the meeting.

Alderman Baker made a motion to have the City Administrator to create an itemize list of repairs on the improvements for City Hall based on the plumbing, HVAC, and electrical estimates that the City Administrator provided in his report. The motion was seconded by Alderman Clutter. **Motion carried with 5 ayes.**

Alderman Clutter made a motion to receive an update on the completed Park improvement projects and on the items that needs to be completed by the contractor, seconded by Alderman Baker. **Motion carried with 5 ayes.**

Alderman Baker moved to accept the bid from Infrastructure Management Inc., in the amount of \$229,782.15 for the Westwood Drive Sidewalk Improvements Contract, seconded by Alderman Clutter. **Motion carried with 5 ayes.**

Alderman Baker moved to accept the bid from Vision Civil Construction, LLC, in the amount of \$127,137.75 for the Pedestrian Crossing Improvement Contract, seconded by Alderman Clutter. **Motion carried with 5 ayes.**

RECEIPTS & COMMUNICATIONS:

There was a brief discussion about the applicants for the 450 Technology Drive Conditional Use Permit (CUP) and the format of the August 5, 2024, Planning and Zoning Commission.

ADJOURNMENT:

Alderman Kolb moved to adjourn the meeting at 8:30 PM, seconded by Alderman Clutter. **Motion carried with 5 ayes.**

Respectfully submitted,

William C. Hanks, City Clerk

**PAID BILLS TO BE APPROVED
AUG 16, 2024 -- SEPT 5, 2024**

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
12TH DAY OF SEPT 2024 _____ MAYOR

CLAIMS REPORT 9/05/24				
VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
AMEREN MISSOURI	CAMERA ATTACHMENT TO POLES	\$100.00	16885	8/23/2024
AMEREN MISSOURI	TRAFFIC CAMERAS 07/15-08/13	\$19.74	10240329	8/20/2024
BANKCARD SVCS - CENTRAL BANK	JULY EXPENSES 2024	\$5,283.84	10240336	8/28/2024
COCHRAN	PED CROSSING EVAL/DESIGN	\$1,732.50	9899	8/16/2024
DELTA DENTAL OF MISSOURI	EMPLOYEES DENTAL INS 9/24	\$257.95	10240346	8/30/2024
DELTA VISION	VISION INSURANCE SEPT 2024	\$38.54	10240345	8/30/2024
DUCKETT CREEK SANITARY DISTRIC	5401 INDEPENDENCE RD	\$26.75	10240332	8/27/2024
FGM ARCHITECTS	FACILITY CONDITIONS 2ND HALF	\$12,574.89	10240330	8/23/2024
METROPARK COMMUNICATIONS	TELEPHONE/INTERNET 07/25-08/24	\$449.95	10240343	8/30/2024
MISSOURI AMERICAN WATER COMPAN	SIEDENTOP PARK 7/03-8/02/24	\$34.04	9900	8/20/2024
MISSOURI AMERICAN WATER COMPAN	WS PARK RESTROOMS	\$67.55	9902	8/27/2024
MUNIWEB	WEBSITE HOSTING	\$180.00	10240342	8/30/2024
PURITAN SPRING WATER	BOTTLE WATER AUG 24	\$38.10	10240333	8/27/2024
REPUBLIC SERVICES	TRASH SERVICE SEPT2024	\$153.33	9903	8/27/2024
ROBERT WOHLER	LEGAL FEES JULY 2024	\$730.00	9901	8/20/2024
SAINT CHARLES COUNTY	FIREWORKS DISPLAY PERMIT	\$50.00	16886	8/23/2024
TURN-KEY MOBILE, INC	PTZ & LPR CAMERAS	\$12,475.00	10240335	8/27/2024
UNITED HEALTHCARE	EMPLOYEE HEALTH INS	\$4,932.10	9887	8/20/2024
VERIZON WIRELESS	MONTHLY CELL 07/20-08/19/24	\$326.09	10240334	8/27/2024
Accounts Payable Total		\$39,470.37		

**PAID CREDIT CARD BILLS TO BE APPROVED
JULY CHARGES**

EXCEPT FOR THE ITEMS NOTED, THE ATTACHED LIST IS APPROVED BY THE BOARD OF ALDERMAN FOR PAYMENT. APPROVED THIS
12TH DAY OF SEPT 2024 _____ MAYOR

**Mastercard
24-Aug
JULY CHARGES**

Account #	Account Description	ALBERT	BOB	BILL	DON	MITCHELL	HOWIE	LAURA	TOTAL
10.10.5201	Meals, Travel, Lodging			\$ 31.20	\$ 53.57				\$ 84.77
10.10.5243	City Hall Office Supplies			\$ 136.34					\$ 136.34
10.10.5324	Consultant - Software			\$ 3,477.45		\$ 119.98			\$ 3,597.43
10.10.5327	Consultant - Misc			\$ 26.87					\$ 26.87
20.20.5216	Events in the Park					\$ 179.00			\$ 179.00
20.20.5217	4th of July	\$42.11							\$ 42.11
20.20.5231	Signs	\$16.88							\$ 16.88
20.20.5236	Park - Repairs / Maintenance	\$177.13	\$ 37.98			\$ 4.44			\$ 219.55
20.20.5237	Park Equipment-Repairs/Maint	\$58.98							\$ 58.98
20.20.5241	City Hall - Repairs/Maintenance					\$ 359.47			\$ 359.47
20-20-5243	Parks General Supplies					\$ 47.98	\$234.50		\$ 282.48
20.20.5560	Non-Capital Equip City Hall		\$ 79.97						\$ 79.97
20.20.5563	Non-Capital Equip Park	199.99							\$ 199.99
TOTAL		\$ 495.09	\$ 117.95	\$ 3,671.86	\$ 53.57	\$ 710.87	\$ 234.50	\$ -	\$ 5,283.84

 AN ORDINANCE AMENDING CHAPTER 355 OF THE CITY OF WELDON SPRING,
 MISSOURI, MUNICIPAL CODE TO ENACT REGULATIONS
 REGARDING PARKING ON COMMERCIAL/INDUSTRIAL ZONED PROPERTY

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, AS FOLLOWS:

SECTION 1: Chapter 355 of the Municipal Code of the City of Weldon Spring, Missouri is hereby amended by the enactment of a new subsection, to be added to as Section 355.110, and read as follows:

TITLE III TRAFFIC CODE

CHAPTER 355 STOPPING, STANDING, OR PARKING PROHIBITED IN SPECIFIC PLACES

SECTION 355.110 PARKING ON COMMERCIAL/INDUSTRIAL PREMISES

- A. No inoperative or unlicensed motor vehicles shall be parked, kept, or stored on any commercial/industrial zoned areas. This provision shall not apply if one of the following conditions exist:
 - 1. When any such vehicle is associated with a licensed business that is permitted by the City of Weldon Spring to conduct automotive repair service.
 - 2. When the owner has contacted the City about such vehicle, the owner or tenant must have the vehicle licensed or removed from the property within fourteen (14) days.
 - 3. Golf Carts for Sale: Licensed dealers are permitted to park golf carts or low-speed vehicles for sale on grass or lawn areas, provided that:
 - a. The dealer holds a valid business license issued by the city.
 - b. The golf carts are displayed in a manner that does not obstruct pedestrian or vehicular traffic, or line of sight visibility at an intersection.
 - c. The display area is maintained in a clean and orderly condition.
- B. Vehicles shall not, at any time, be in any state of major disassembly, disrepair, or in the process of being stripped or dismantled unless all the work is done inside an enclosed garage

BILL NO. _____

ORDINANCE NO. _____

- C. Parking of motor vehicles in commercial/industrial zoned areas shall be permitted only on hard-surfaced driveways or another hard surface. A “hard surface” shall be defined as a surface of crushed stone or a hard paved surface, such as asphalt, concrete, or brick. **Parking in grassy areas is not permitted.**

SECTION 2: That this ordinance shall be in full force and effect upon its enactment and approval.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI, THIS _____ DAY OF _____ 2024.

Donald D. Lickliger, Mayor

Attest:

William C. Hanks, City Clerk

To approve Bill #

BILL NO. _____

ORDINANCE NO. _____

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Baker	_____	_____	_____
Clutter	_____	_____	_____
Conley	_____	_____	_____
Kolb	_____	_____	_____
Martiszus	_____	_____	_____
Yeager	_____	_____	_____
Licklider	_____	_____	_____

Absent: _____

**AN ORDINANCE AMENDING SECTION 100.370 OF THE CITY
 OF WELDON SPRING’S EMPLOYEE POLICY MANUAL
 REGARDING HOLIDAYS AND MATTERS RELATING THERETO**

Whereas, the Board of Aldermen of the City of Weldon Spring initially adopted the Employee Policy Manual with the passage of Ordinance #09-29 on July 14, 2009; and

Whereas, it is necessary to occasionally review and amend the Employee Policy Manual to maintain a congenial & productive workplace.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WELDON SPRING, MISSOURI AS FOLLOWS:

SECTION 1: That Article IV, Section 100.370 of the City of Weldon Spring’s Employee Policy Manual is hereby amended as follows (added text is shown in **boldface type**, deleted text shown in [~~bracket and striken~~] type):

Section 100.370: Holidays

A schedule of holidays to be observed during each calendar year is as follows:

- New Year’s Day
- Martin Luther King Day
- President’s Day
- Memorial Day
- Independence Day
- Labor Day
- [~~Columbus Day~~]
- Veterans Day
- Thanksgiving Day
- Friday After Thanksgiving Day**
- Christmas Day
- Personal Holiday

SECTION 2: That this ordinance shall be in full force and effect upon its enactment and approval.

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BILL NO. _____

ORDINANCE NO. _____

*READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF
WELDON SPRING, MISSOURI, THIS _____ DAY OF _____ 2024.*

Donald D. Licklider, Mayor

Attest:

William C. Hanks, City Clerk

BILL NO. _____

ORDINANCE NO. _____

To approve Bill #

Motioned: _____

Seconded: _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>
Baker	—	—	—
Clutter	—	—	—
Conley	—	—	—
Kolb	—	—	—
Martiszus	—	—	—
Yeager	—	—	—
Licklider	—	—	—

Absent: _____