



The City of Weldon Spring Parks and Recreation Advisory Board.

Hours: TBD

Pay: Volunteer (N/A)

Application Process: Interested Weldon Spring Residents must complete the Volunteer Application, available at www.weldonspring.org.

Purpose. The Committee shall act in an advisory capacity to the Mayor and Board of Aldermen to study and make plans and recommendations for the acquisition, development and maintenance of properties, facilities, activities and programs for the betterment of the parks system. The Committee shall investigate and evaluate issues related to parks and recreation planning, program priorities and parks management and make appropriate recommendations.

Duties and Powers.

1. The Committee shall identify, analyze and promote new and existing park land opportunities and shall make recommendations to the Mayor and Board of Aldermen on the supervision, improvement, care and custody of City parks and trails.
2. The Committee shall work to advance the objectives outlined in the Weldon Spring Comprehensive Plan and Park Master Plan and make periodic reports to the Mayor and Board of Aldermen concerning the progress toward the accomplishment of parks and recreation goals and objectives.
3. The Committee shall make recommendations regarding funding decisions and program priorities to be included in the City's annual parks and recreation budget and may make recommendations on park related user fees and permit rates to the Mayor and Board of Aldermen annually.
4. The Committee shall promote community awareness of parks and recreation facilities and programs through public information and community education activities. The Committee shall also solicit citizen input to identify park and recreation concerns and needs of individuals, organizations and political subdivisions throughout the City.

Membership and Organization.

1. The Committee membership shall consist of six (6) members, preferably at least one (1) from each City Ward. The initial members shall serve staggered terms beginning on January 1, 2018, three (3) members serving an initial term of one (1) year, and three (3) members serving an initial term of two (2) years each. All succeeding appointments thereafter shall be for a term of three (3) years.

2. The Committee members shall select among the voting members a chairman to direct and oversee the business of the Committee. The Chairman shall serve in this capacity for one (1) year and the chairman position shall be re-selected every January. The committee may select other officer positions as deemed appropriate by its members in order to carry out the Committee's duties and responsibilities effectively.
3. The City Administrator or his/her designee and a designated member of the Board of Aldermen shall serve as ex-officio members of the Committee. The ex-officio member of staff shall not be a voting member of the Committee; however, the designated member of the Board of Aldermen shall have the right to vote in the case of a tie vote in order to break the tie. Each member shall be appointed by the Mayor with approval of the Board of Aldermen. Any vacancy on the Committee shall be filled by appointment and approval in like manner for the unexpired portion of the term.

Procedures and Practices.

1. The Committee shall meet not less than once quarterly. All Committee meetings and business shall be conducted in accordance with Chapter 610, RSMo.
2. A majority of the Committee shall constitute a quorum for the transaction of business, and a majority of the Committee shall be necessary to pass any motion or resolution brought before the Committee.
3. Each member of the Committee shall serve without pay, but shall be reimbursed for reasonable and necessary expenses incurred in performing official duties as provided by ordinance.
4. The City Administrator shall arrange secretarial assistance to the Committee.