

City of Weldon Spring, Missouri

Proposed Fiscal Year 2019 Budget

This budget reflects the City's goal to provide essential municipal services that the residents and businesses rely on daily while maintaining a high quality of life standard for the community. Please review this Executive Summary of the FY 2019 Budget and accompanying Budget trend details on the following attached pages.

FY 2018 Recap:

Once again, as in years past the City Administration has budgeted revenues conservatively and expenditures liberally, however, revenues typically outpace expenditures year after year for both the General and Parks funds; the exceptions to this trend are in the State Revenue Sharing Fund and other special roadway project funds. This was again the case in FY 2018 with revenues being projected to exceed expenditures by \$118,419 in the General Fund and \$222,539 in the Parks Fund. In the category of Roads and Public Safety revenues were again outpaced by expenditures due to major roadway construction and maintenance projects. Independence Rd. Phase still had major expenditures estimated in FY 2018 of \$505,556. For roadway maintenance with St. Charles County Highway Dept. extensive slab replacement occurred in the Camelot subdivision. Additionally, asphalt overlays were completed on Siedentop Rd. and in the Chapter One subdivision. Total roadway maintenance expenditures are estimated to be \$222,292 for FY 2018.

There are minimal changes in the operating and recurring revenues and expenditures for the General and Parks funds. Permits for Planning & Zoning/Land Use development have continued to trend upward due to increased residential construction and residential developments. Revenue from fines and forfeitures appear to have leveled off and likely hit their bottom of \$47,686 in FY 2018. Personnel expenses showed a decrease due key staffing positions changing from full to part-time status as well unpaid medical leaves reducing the total personnel expenditures.

FY 2019 Summary:

In FY 2019 we are budgeting for some major capital/special projects in the General Fund, Parks Fund and Road & Public Safety Funds. The General Fund is predominately operational expenses as usual, however, we are budgeting for upgrades to boulder walls and fences for the Independence Rd. Phase IV project. We have also budgeted for the addition of a new full-time position that will focus on communications, public engagement and event/activities coordination. This position's funding is split between the General and Parks Funds at 35% and 65% respectively but the total budgeted salary is \$36,420. The creation of this position is supported by the newly formed Parks & Recreation Advisory Committee (PRAC). This committee has reviewed the Parks Master Plan and the Comprehensive Plan and formulated priorities for the parks and recreation system. They recognize that staffing levels need to be addressed and increased in order to accomplish many of the short and long-term goals identified in these planning documents. Additional park expenditures include \$75,000 for playground renovations, \$20,000 for capital equipment and \$27,000 for maintenance to the walking trail in the park.

For the State Revenue Sharing Fund which covers roadways and police protection there are several large expenditures planned for FY 2019. This fund does not have sufficient revenue to cover all operational and capital expenditures. The police protection contract with St. Charles County equaling \$221,412 nearly utilizes all of the anticipated revenue for this Fund. The additional major expenditures planned for this Fund include the City's match for the Independence Rd. Phase IV project of \$194,500, a crosswalk feasibility study of \$10,000 and if funded matching funds of \$16,000 for the Sammelman Rd. Improvement project and \$38,000 for multi-purpose trail maintenance along Wolfrum Rd.

Capital Projects or Significant Funding Activities:			
Fund:	Description:	Purpose:	Amount:
General	Hiring of new PR/Event Coordinator/Special Projects Position	Handle communications and special events & PR/marketing	\$12,747
General	Upgrades to fences & retaining walls	wrought iron fence/boulder walls on Ind. Rd. IV	\$38,000
		Subtotal	\$50,747
Parks/Facilities	Trail Maintenance in City Park	Preserve Existing Trail	\$27,000
Parks/Facilities	Existing Playground removal/replacement of old with new equipment	Capital improvements to Playground	\$75,000
Parks/Facilities	Purchase of Gator/ATV and flatbed trailer for maintenance work	Capital equipment purchase	\$20,000
Parks/Facilities	Hiring of new PR/Event Coordinator/Special Projects Position	Handle communications and special events & PR/marketing	\$23,673
		Subtotal	\$145,673
State Rev. Sharing	Ind. Rd. 4 - Roadway removal & improvement	Roadway & stormwater improvements	\$194,500
State Rev. Sharing	Crosswalk engineering & feasibility study	Determine how crosswalks could be safely installed	\$10,000
State Rev. Sharing	Sammelman Rd. Improvement	Roadway design only at 20%	\$16,000
State Rev. Sharing	Trail Maintenance along Wolfrum Rd.	Preserve Existing multi-purpose trail	\$38,000
		Subtotal	\$258,500

Grand Total of Capital/Major Expenditures: \$454,920

The Sewer Funds continue to maintain a healthy fund balance. The Neighborhood Improvement District (NID) bond debt is scheduled to be paid off by July of 2019 with final debt payments due on June 30, 2019. There are currently 10 delinquent accounts and 106 accounts have been paid-in-full out of 162 total NID accounts. The City will need to discuss a formal transfer of NID Sewer infrastructure assets to the Duckett Creek Sanitary Sewer District once the bond debt is paid off. Once this transfer of ownership is complete the City should no longer have maintenance and operational expenses tied to the sewer collection system and will be able to get out of the sanitary sewer business.

In closing the continued development and regular review of a rolling Five Year Financial Plan is a high priority of the Finance Committee. The Committee plans to update the Five Year Financial Plan at the beginning of FY 2019 or by the early part of December of 2018. It is anticipated that the Five-Year Plan will be a working document that will aid the City's Administration and Elected Officials with their prioritization and allocation of resources going forward.

Below is a brief description and explanation of what each fund or fund category is and their characteristics.

General Fund: This is the "multipurpose" fund which can be used for any type of municipal expenditure; it is an "unrestricted fund". Some examples of revenues include franchise fees on gas and electric utilities, licensing and permitting fees and fines/forfeitures from court operations. Examples of some expenditures typical of this fund are wages/benefits, printing, insurance, professional consultant services and travel/training expenses.

Parks/Facilities Fund: This is a "restricted fund" and monies are earmarked for park and municipal building operations and capital projects. Examples of these revenues include the ½% sales tax, parks reservation/user fees and a portion of the Metro Parks Sales tax. Some examples of expenditures include parks related wages/benefits, special events, facility/grounds maintenance, equipment/fixtures as well as real property improvements and purchases.

Roads & Public Safety Funds: This is a culmination of several control funds including: State Revenue Sharing, County Road & Bridge, as well as all road project specific funds. All of these funds are "restricted" and monies can only be spent on roads and/or public safety related activities. Some examples of the revenue typical of these funds are Motor Fuel tax, Motor Vehicle Sales tax, County Road & Bridge property tax, County Road Board grants and Federal Highway grants. The expenditures which hit these funds are road improvement capital projects, policing services, and roadway and trail maintenance expenses.

Sewer Funds: This category of funds includes all Neighborhood Improvement District (NID) revenues and expenditures which are "restricted" to the sewer collection system. The City constructed the collection system to serve a portion of the community that did not have access to public sewer. Each property within the district pays an annual assessment and fees to cover the debt service and maintenance for the system.